

WEDDING REGISTRATION FORM (WRF)

Section A: Couple's Particulars (Please fill up in capital letters)

GROOM-TO-BE:

Full Name _____

Nationality _____

Age on Day of Solemnization _____

Marital Status:

Single

Divorced

Date of divorce _____ (DD/MM/YY)

Annulled

Date of annulment _____ (DD/MM/YY)

Widowed

Attach a recent
photograph

Contact Number _____ Email Address _____

Membership Status _____ Cell Group _____ Pastor / Pastoral Supervisor _____

Current Church _____ (Applicable to Non-CHC members only)

Please attach a letter of consent from church. See Page 5 for a more detailed explanation.

I have obtained my parents/legal guardian's consent to this marriage. *Yes/No

I have received Jesus Christ as my personal Savior and Lord. *Yes/No

I attended the *Happily Ever After* course. *Yes/No (Compulsory to attend before wedding date)

I declare that the information given above is correct, true and complete.

In line with the Personal Data Protection Act 2012, by submitting this form, I hereby give my consent to City Harvest Church ('CHC') to collect, use and disclose my personal data for the purposes of processing my wedding application, coordinating my wedding, as well as notifying and contacting me regarding wedding-related matters via calls, text messages, post and emails.

Through the officiating of my wedding, my photographs and audio/video recordings may be used by CHC for internal and external publicity purposes through mediums including, but not limited to, printed materials, electronic publications, websites and social media platforms.

I am aware that I may update the personal data and/or withdraw the consent provided by me at any time by contacting dpo@chc.org.sg. The CHC PDP Policy and how my personal data will be used is also available at chc.org.sg/pdpa.

Groom-To-Be's Signature

Date (DD/MM/YY)

* Please delete accordingly

Updated on 13/11/19

WEDDING REGISTRATION FORM (WRF)

BRIDE-TO-BE:

Full Name _____

Nationality _____

Age on Day of Solemnization _____

Marital Status:

Single

Divorced

Date of divorce _____ (DD/MM/YY)

Annulled

Date of annulment _____ (DD/MM/YY)

Widowed

Attach a recent
photograph

Contact Number _____ Email Address _____

Membership Status _____ Cell Group _____ Pastor / Pastoral Supervisor _____

Current Church _____ (Applicable to Non-CHC members only)

Please attach a letter of consent from church. See Page 5 for a more detailed explanation.

I have obtained my parents/legal guardian's consent to this marriage. *Yes/No

I have received Jesus Christ as my personal Savior and Lord. *Yes/No

I attended the *Happily Ever After* course. *Yes/No (Compulsory to attend before wedding date)

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Bride-To-Be's Signature

Date (DD/MM/YY)

* Please delete accordingly

WEDDING REGISTRATION FORM (WRF)

Section B: Ceremony Details (Please fill up in capital letters)

Please Select One:

- Solemnization* Only (Please indicate your Holy Matrimony Date: _____)
DD/MM/YY
- Holy Matrimony/Church Blessing Only
Please submit Holy Matrimony requests only after your ROM. Kindly Attach your ROM certificate together with your application.
- Solemnization* and Holy Matrimony

* Please note that CHC Officiating Ministers may conduct Solemnization only in Singapore.

Details of Wedding:

Wedding Date:

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(DD/MM/YYYY)

Day: *Mon/Tues/Wed/Thu/Fri/Sat/Sun

Time _____ (*a.m./p.m.)

Venue _____

Address _____

Preferred Solemnizer and/or Officiating Pastor _____

Interpreter for Holy Matrimony/Church Blessing (Interpreter request is not available for Solemnization)

Interpreter: *NIL/Mandarin/Bahasa Indonesia

Section C: Wedding Coordinator's & Witnesses' Particulars (Please fill up in capital letters)

I also confirm that I have obtained the relevant consent of the following individuals whose personal information I have disclosed in this application, such that CHC may contact them regarding my wedding and any wedding-related matters.

Wedding Coordinator

Full Name _____ Contact No. _____

Membership Status _____ Cell Group _____ Pastor/Pastoral Supervisor _____

Email Address _____

Coordinated Church Wedding Before? *Yes/No

*Please delete accordingly

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Witnesses' Particulars

This section is only applicable where Solemnization is involved.

WITNESS FOR GROOM-TO-BE (21 years old and above):

Full Name _____ Relationship to Groom-To-Be _____

Nationality _____

WITNESS FOR BRIDE-TO-BE (21 years old and above):

Full Name _____ Relationship to Bride-To-Be _____

Nationality _____

Groom-To-Be's Signature

Date (DD/MM/YY)

Bride-To-Be's Signature

Date (DD/MM/YY)

Section D: Pastoral Verification

WRF Verified by Cell Group Leader (Name and Signature)

Date (DD/MM/YY)

WRF Verified by Pastor/Pastoral Supervisor (Name and Signature)

Date (DD/MM/YY)

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IMPORTANT NOTES: PLEASE READ BEFORE SUBMISSION

- 1) For Non-CHC members, a letter of consent from the church of the groom-to-be and/or bride-to-be must be submitted:
 - Stating their membership status at the church,
 - Confirming that they have gone through a marriage preparation course
 - Giving consent from the church for the wedding to be conducted by CHC.
 - 2) Wedding Registration Form must be submitted at least **six months** prior to the preferred wedding date.
 - 3) For Holy Matrimony/Church Blessing only, please submit a photocopy of your Marriage Certificate.
 - 4) Kindly note that CHC Officiating Ministers may conduct Solemnization in Singapore only.
 - 5) CHC ministers will **not** be available to conduct weddings on Singapore's Public Holidays and CHC's "Big Days" namely: Easter weekend, Christmas celebration services and Anniversary services.
 - 6) **An incomplete form will not be processed and may result in a delay of your application.**
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Section E: For Official Use Only

WRF Received by CHC's Wedding Dept. (Name and Signature)

Date (DD/MM/YY)

S/N	Checklist Items	
1	All supporting documents are submitted	
2	All relevant information are completed	
3	Member Verification: CGL and Pastor	
4	Check Do's for Don'ts cases	
5	Check HEA completion status	
6	Check JW/Suntec venue availability	

First Contact with Couple: Email/Phone Call

Date (DD/MM/YY)

Confirmed Solemnizer (Name and Signature)

Date (DD/MM/YY)

Confirmed Officiating Pastor (Name and Signature)

Date (DD/MM/YY)