

City Harvest Church

**JOB  
PLACEMENT  
PROGRAM**

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# City Harvest Church

## JOB PLACEMENT PROGRAM (JPP)

To assist members who are searching for jobs to procure employment, CHC has put in place and made readily available such measures as the Marketplace Classified Ads, which is updated and expanded regularly in order to reach more job seekers and employers in the marketplace.

Our Marketplace Classified Ads are posted on our website at [www.chc.org.sg](http://www.chc.org.sg) while printed copies are readily available at the reception counters of our worship venues and Corporate Office. Members may apply directly to the prospective employers without having to approaching CHC.

In addition, for members who are in the low income group (please refer to qualifying income levels in Section C on page 6) and who have difficulty finding employment, CHC is implementing its Job Placement Program (JPP) to assist them in finding a job. Eligible members who are successfully employed will be further rewarded with a one-off 1-month “bonus” at their current salary (subject to a cap of \$1,000) if they stay employed with the same employer for not less than 12 months.

### **A. Who is eligible for this scheme?**

1. CHC members who have been regularly attending Cell Group Meetings or Weekend Services over at least a three-month period.
2. CHC members who are Singapore citizens or permanent residents.
3. CHC members whose gross household income falls below the stated income limits (please refer to the table on page 6).

### **B. How to apply for this scheme?**

1. Applicants must produce copies of their monthly pay-slips or last CPF statement upon application.
2. CHC JPP application forms are available from our corporate office at *8 Temasek Boulevard Suntec Tower 3 #08-01 (Tel: 6737-6266)* and our reception at *Singapore Expo Hall 8*. Alternatively, you may download the form from our Web site at [www.chc.org.sg](http://www.chc.org.sg).
3. Applicants are required to attend an interview by a CHC staff, who will appraise the suitability and eligibility of the applicants and the merits of the application, and thereafter make recommendations to the CHC Management Board whether or not to channel such applicants to suitable prospective employers. The CHC Management Board reserves the right not to do so in its sole and absolute discretion without assigning any reason whatsoever.
4. Suitable applicants will then be channeled to such prospective employers as CHC thinks fit, who may, in turn, contact directly and notify such applicants to go for interviews. In no event will CHC be held liable or responsible for the failure by any prospective employer to contact applicants for interviews or for any unsuccessful interviews. Nor does CHC make any warranty or promise whatsoever to secure any jobs for applicants.
5. Upon any successful job placement, applicants must notify CHC within 7 days of signing any employment agreement or letter of appointment, so that CHC can proceed to monitor and to conduct reviews of applicants' employment status on a bi-monthly basis.

6. Successfully placed applicants who remain employed with the same employer for at least 12 months are eligible for a one-off 1-month “bonus” payment based on their current salary then, subject to a cap of \$1,000. The CHC Management Board will, upon a satisfactory review of such applicants’ employment track record over the past 12-month period, reward such applicants with the said “bonus” payment. At all times however, CHC Management Board reserves the right to disqualify any eligible applicants from such special “bonus” payment as it deems fit in its sole and absolute discretion without assigning any reason whatsoever.

**C. Qualifying income levels**

The income levels upon which CHC would take in account in appraising an application for CHC JPP are set out below:

Income Limits	
Household Type	Gross Income
With no children	not exceeding \$1,000 per month
With 1 or 2 children	not exceeding \$2,000 per month or \$500 per capita per month
With 3 or more children	not exceeding \$2,500 per month or \$500 per capita per month